

INFORMATION PACKET
Friday, August 12, 2022



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C.A.S.P.E.R.

The Grid

A working draft of Council Meeting Agendas

August 16, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Pre-Meeting: Employee One-Time Payment					
Approval of 7/26 Special Meeting Minutes					C
Approval of 7/26 Executive Session Minutes					C
Approval of 8/2 Minutes					C
Approval of 8/2 Executive Session Minutes					C
Est Public Hearing: Correcting a Scrivener's Error in the Legal Description of Ordinance No. 34-19 Pertaining to the Mistaken Inclusion, Via Annexation, of the West Half of Lots 26 & 27, South Garden Creek Acres No. 2 Addition in the Casper Municipal Limits.	C				
Est Public Hearing: North Platte River Park No. 2 Subdivision	C				
Public Hearing: Budget Amendment #1		N			
2nd Reading: An Ordinance Amending Sections 17.12.070 and 17.105.010 of the Casper Municipal Code			N		
3rd Reading: Amending Ordinance No. 35-12 an Ordinance Granting a Franchise to WERCS Communications, Inc., D.B.A. Mountain West Telephone, for the Construction and Operation of a Telecommunications Service System			N		
3rd Reading: Ordinance Correcting a Scrivener's Error in the Legal Description of Trails West Estates No. 6 Subdivision			N		
Authorizing a Contract for Professional Services with Engineering Economics, Inc., for Commissioning Services Regarding the Renovation of 123 W. First Street, Casper, Wyoming.				C	
Authorizing the Fiscal Year 2023 Contract with the State of Wyoming Office of the Attorney General, Division of Victim Services.				C	
Authorizing the Purchase of One 16 Passenger Bus for the City's Transit System from Davey Coach Sales in the Amount of \$148,361				C	
Authorizing the Purchase of One 24 Passenger Bus for the City's Transit System from Hometown Mfg Inc. in the Amount of \$196,826				C	
Approving a Professional Services Contract with Bar-D Signs to Replace the Electronic Digital Monument Sign for the Casper Recreation Complex.				C	
Approving the Purchase of 49 Motorola Portable Radios from Motorola Solutions.					C
Authorizing the Appointment of One New Member, Kate Maxwell, to Fill an Open Position and the Reappointment of an Existing Member, Errol Miller, to the Central Wyoming Senior Services Board.					C

The Grid

A working draft of Council Meeting Agendas

August 23, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Indoor Sports Complex	Direction Requested	4:35	30 min
Advance Casper	Information Only	5:05	30 min
City Facility Fiber	Direction Requested	5:35	40 min
Metro Funding Priorities	Direction Requested	6:15	40 min
	Direction Requested	6:55	30 min
Agenda Review		6:25	20 min
Legislative Review		6:45	20 min
Council Around the Table		7:05	20 min
Approximate Ending Time:			7:25

September 6, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Pre-Meeting Windhenge Follow-up					
Approval of 8/16 Minutes					C
Approval 8/9 Special Meeting Minutes					C
Bright Spot: Hunger Action Month					
Public Hearing: Correcting a Scrivener's Error in the Legal Description of Ordinance No. 34-19 Pertaining to the Mistaken Inclusion, Via Annexation, of the West Half of Lots 26 & 27, South Garden Creek Acres No. 2 Addition in the Casper Municipal Limits.		N			
Public Hearing: North Platte River Park No. 2 Subdivision		N			
3rd Reading: An Ordinance Amending Sections 17.12.070 and 17.105.010 of the Casper Municipal Code			N		

September 13, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Fort Caspar Subsidy	Direction Requested	4:35	45 min
Credit Card Fees	Move Forward for Approval	5:15	30 min
Station #1 Design	Direction Requested	5:45	60 min
Shipping Container Ordinance	Direction Requested	6:45	30 min
Demolition Safety Barriers	Direction Requested	7:15	30 min
Agenda Review		7:45	20 min
Legislative Review		8:05	20 min
Council Around the Table		8:35	20 min
Approximate Ending Time:			8:55

The Grid

A working draft of Council Meeting Agendas

September 20, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of 9/6 Minutes					C
2nd Reading: Correcting a Scrivener's Error in the Legal Description of Ordinance No. 34-19 Pertaining to the Mistaken Inclusion, Via Annexation, of the West Half of Lots 26 & 27, South Garden Creek Acres No. 2 Addition in the Casper Municipal Limits.			N		
2nd Reading: North Platte River Park No. 2 Subdivision			N		
Lease for Indoor Sports Complex				C	
Reappointment for Investment Committee					C
A resolution authorizing a Professional Services Contract for transit services with Natrona County for Fiscal Year 2023.				C	
A resolution authorizing a Professional Services Contract for transit services with the Town of Evansville, a Wyoming municipality, for Fiscal Year 2023.				C	
A resolution authorizing a Professional Services Contract for transit services with the Town of Bar Nunn, a Wyoming municipality, for Fiscal Year 2023.				C	

September 27, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Ice Arena Subsidy	Direction Requested	4:35	30 min
SRO Program & Contract	Direction Requested	5:05	30 min
Amendment A	Direction Requested	5:35	20 min
Agenda Review		5:55	20 min
Legislative Review		6:15	20 min
Council Around the Table		6:35	20 min
Approximate Ending Time:			6:55

October 4, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of 9/20 Minutes					C
3rd Reading: Correcting a Scrivener's Error in the Legal Description of Ordinance No. 34-19 Pertaining to the Mistaken Inclusion, Via Annexation, of the West Half of Lots 26 & 27, South Garden Creek Acres No. 2 Addition in the Casper Municipal Limits.			N		
3rd Reading: North Platte River Park No. 2 Subdivision			N		

The Grid

A working draft of Council Meeting Agendas

October 11, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Aquatics Subsidy	Direction Requested	4:35	30 min
Contractor License Category Updates	Direction Requested	5:05	30 min
Agenda Review		5:35	20 min
Legislative Review		5:55	20 min
Council Around the Table		6:15	20 min
Approximate Ending Time:			6:35

October 18, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of 10/4 Minutes					C

October 25, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Golf Subsidy	Direction Requested	4:35	30 min
		5:05	
Agenda Review			20 min
Legislative Review			20 min
Council Around the Table			20 min
Approximate Ending Time:			

November 1, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of 10/18 Minutes					C

The Grid

A working draft of Council Meeting Agendas

November 8, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Recreation/Sports Subsidy	Direction Requested	4:35	30 min
		5:05	
Agenda Review			20 min
Legislative Review			20 min
Council Around the Table			20 min
Approximate Ending Time:			

November 15, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of 11/1 Minutes					C

November 22, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
		4:35	
Agenda Review			20 min
Legislative Review			20 min
Council Around the Table			20 min
Approximate Ending Time:			

December 6, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of 11/15 Minutes					C

The Grid

A working draft of Council Meeting Agendas

December 13, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Ford Wyoming Center Subsidy (tentative)	Direction Requested	4:35	30 min
		5:05	
Agenda Review			20 min
Legislative Review			20 min
Council Around the Table			20 min
Approximate Ending Time:			

December 20, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of 12/6 Minutes					C

December 27, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
		4:35	
Agenda Review			20 min
Legislative Review			20 min
Council Around the Table			20 min
Approximate Ending Time:			

Future Agenda Items

Council Items:

Item	Date	Estimated Time	Notes
Formation of Additional Advisory Committees			
Excessive Vehicle Storage in Yards			
Graffiti Abatement & Alternatives			
Safe Place Program Implementation & Resolution			
Non-discrimination Ordinance			
Code Enforcement - Municipal Code?			
Lifejacket Update			Summer
Drug Court Update			After August 23
One-Way to Two-Way Conversion Follow-up			End of Summer
Class and Compensation Study Follow-up			
Parking Garage Lease			Summer 2024
Meeting Room History			
Detox Funding Discussion			
LGBTQ Advisory Committee Update			
Ice Expansion Follow-up			
Fire Station Safe Zones and Cameras			

Staff Items:

Unsafe Structure Ordinance Follow-up			
City Inspectors Authority/Oversight of Licensed Contractors			
Recreation Refunds			
Sign Code Revision			
Council Goals Status Update			
Sponsorships and Naming Rights			
Police Alarms			
Speed Limit Ordinance Review			
Part 2 Ford Wyoming Center			
Fire Station 1 Design			
One Cent Community Projects			

Potential Topics-- Council Thumbs to be Added:

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Future Regular Council Meeting Items:

Resolution on Service Fees Police Response to Alarms			
Changes to the City of Casper Municipal Ordinances, Chapter 8.08, Private Intrusion Alarms.			

Retreat Items:

Economic Development and City Building Strategy

From: Jennifer Scott <jescott@casperwy.gov>

Sent: Monday, August 8, 2022 8:53 AM

To: Fire Department <firedepartment@Casperwy.gov>

Cc: Dawn Dean <ddean@casperwy.gov>; Renee Jordan-Smith <rjordansmith@casperwy.gov>; Dennis Gazdiewich <dgazdiewich@msn.com>; Greg Groves <legatcn@gmail.com>; Tim Monroe <tmonroe2@tribcsp.com>

Subject: RE: Monthly Activity Report

Hello!

This report has been updated with data through 8/4/22.

[Monthly Activity Report](#)

Have a wonderful Monday!

Thanks,

Jennifer Scott

Casper Fire-EMS
GIS Tech/Admin Support

307-235-8222



Memo to: Liz Becher; Community Development Director

From: Dan Elston, City Building Official
Craig Collins, AICP, City Planner

Subject: July Commercial Development Report

Date: 08/03/2022

Permitting Update:

For the month of July, 3 building permits for single family homes were issued for a value of \$1,4395,000.00. This brings the total building permits for single family residences to 53 for the calendar year for a value of \$18,255,275.00. The Building Division issued 83 Building, 65 Electrical, 51 Mechanical and 135 Plumbing permits with a value of construction of \$7,421,417.11 with a permit revenue of \$44,821.10.

Calendar year:

Permit total = 2,252 permits issued for a value of \$61,657,563.42 with a revenue of \$666,753.01.

Fiscal Year:

Permit total = 333 permits issued for a value of \$7,421,417.11 with a revenue of \$44,821.10
THIS IS THE FIRST MONTH OF THE NEW FISCAL YEAR

Inspection Update:

The Building Division completed 136 building, 160 electrical, 268 plumbing/mechanical inspections, plus 6 plan reviews for the month of June.

COMMUNITY DEVELOPMENT DEPARTMENT

200 North David Street | Casper, WY 82601-1862 | Phone: (307) 235-8241 | www.casperwy.gov

Commercial Construction Update:

Below is a breakdown of the 17 major commercial projects that are in progress:

- Visual Arts (Casper College) Final finish's in process, site work in process.
- Alder Park Apartments (Tranquility Way) Framing, interior rough in for M.E.P., exterior sheathing and roofing are currently in process
- LDS Temple Foundation (3011 Independence Dr.) Foundation grade beams complete. Site work in progress. The modules delivery has been delayed due to COVID and supply chain disruptions. They are scheduled for January 2023 delivery.
- LDS Ancillary Building (3001 Independence Dr.) Interior finish in process.
- State Office Maintenance Bld. (444 W. Collins) Final finish's and site work in process.
- Liberty Square Apartment Complex (1100 S. Beverly) Bld. A and B, framing in process, underground plumbing in process Bld. B. Framing in process on Community Bld.
- M Building Phase II (234 E. 1st St. former Wells Fargo) final finish's in process.
- Scooters Coffee (1514 CY Ave. next to Wendy's) Interior drywall in process, site work in process.
- Wal-Mart East Interior Remodel (4400 E. 2nd St.) All phases of construction in process.
- Manor Heights HVAC Upgrades (3201 E. 15th St.) In process.
- Casper College Gate Way Bld. HVAC Upgrades (Casper College Campus) In process.
- Casport Mint, Helical Piers only (170 Star Lane) Helical piers for phase II in process. Waiting for drawings for plan review.
- University Park mechanical upgrades (Huber Dr.) In process.
- Paradise Valley School mechanical upgrades (Magnolia Dr.) in process
- Boom Town Blast (Sunrise Mall) final finish's in process.
- La Cocina Restaurant (4110 Centennial Hills) Site work in process.
- Buckle Store (555 Newport Dr, Old Pier One) Interior drywall in process.

Projects Completed:

- Central Wyoming Rescue Mission Discipleship Housing
- Powder Horn Eye Care (4621 SW WY. Blvd.)

Approved projects not started:

- Discount Tire (4990 E. 2nd St.)
- Blackmore Market Place Shops (5081 E. 2nd St.)

New Projects Submitted for Approval:

- Core/Shell Building (Next to Marshals, Newport Rd.)
- Wyoming Food for Thought (Old North Casper School)
- Casport Mint (170 Star Lane) Architectural drawings submitted for review.

Anticipated Projects:

- Power2Play (near Events Center) 65,000 sq. ft. indoor sports facility
 - Harbor Freight expansion (Sunrise Mall)
 - Nolan Phase II (322 S. David St.) Condominiums
-

On Monday, August 8th, Councilmembers Gamroth and Cathey, joined Science Zone Executive Director (Steven Schnell), and Governor Mark Gordon, to announce the Science Zone's expansion project to become the Wyoming Museum of Science and Industry (WYMSI). This initiative is a first, and will showcase the innovative industry and science of Wyoming.

The event was attended by state legislators, local legislators, City Council representatives, funding partners, Science Zone Board members, and the media.



AUGUST



2022



AUGUST 2022



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
31	1	2	3	4	5 NCHS Class of 82 FWC Tour/Icebreaker 3:00 pm-5:00 pm	6 <i>BearTrap</i>
7 <i>BearTrap</i>	8 Rotary Luncheon 11:00 am-1:30 pm	9	10	11	12	13 WRP Movie Night and Banquet 5:00 pm-10:00 pm <i>5150 Fest</i>
14	15	16	17	18	19	20 Private Event 2:30 pm- 5:00 pm Rotary Duck Derby <i>WY State Fair</i>
21	22	23 <i>WY State Fair</i>	24 <i>WY State Fair</i>	25 <i>WY State Fair</i>	26 <i>WY State Fair</i>	27
28	29	30	31	1 NCSD#1 Kick-Off 8:00 am- 3:00 pm	2	3



**AMOCO REUSE AGREEMENT
JOINT POWERS BOARD**

2435 King Blvd, Suite 249
Casper, WY 82604
(307) 472-5591



renee@arajpb-casper.org

AMOCO REUSE AGREEMENT JOINT POWERS BOARD

MEETING MINUTES

6:00 p.m. Wednesday, July 13, 2022

2435 King Blvd, Big Horn Conference Room, Casper, WY 82604
and by teleconference

Present: Rob Hurless, Jim DeGolia, Larry Madsen, Amy Freye, Jeff Goetz, and (John Lee via Zoom)

Excused Absence: Terry Lane, Jai-Ayla Sutherland, Peter Nicolaysen

Others Present: *Matt Reams (Three Crowns) and Executive Director Renee Hahn

With a quorum in attendance, the meeting was called to order at 6:00 p.m. by Chairman Hurless. All attendees were asked to participate in the Pledge of Allegiance.

1. FY2022 -2023 Budget

PUBLIC HEARING

Chairman Hurless opened the public hearing at 6:00 to consider the FY22-23 Budget, as published in the Casper Star-Tribune on July 10, 2022. Mr. Madsen presented the following information:

Properties Operations and Maintenance Budget

REVENUES	\$2,724,066
EXPENSES	\$2,724,066

Building/Facilities Fund Budget

REVENUES	\$ 750,000
EXPENSES	\$ 750,000

Economic Development Fund Budget

REVENUES	\$2,124,500
EXPENSES	\$2,124,500

Chairman Hurless asked three times if there was anyone in attendance that would like to speak in favor or against the proposed budget. Since no one spoke in favor or against the budget, Mr. Hurless continued and closed the public hearing at 6:05 p.m.

A motion was made by Mr. DeGolia and Ms. Freye to approve the budget. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting aye. (Copies on file.)

Please see 2022-2023 Budget for an itemization of the Three Crowns Expenditures.

2. Minutes from June 8, 2022 and June 24, 2022 Meetings

A motion was made by Mr. Madsen and seconded by Ms. Freye to approve the Minutes of the June 8, 2022 Meeting. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the Minutes as presented. (Copy of Minutes on file.)

A motion was made by Ms. Freye and seconded by Mr. Goetz to approve the Minutes of the June 24, 2022 Meeting. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the Minutes as presented. (Copy of Minutes on file.)

3. Approval of July 13, 2022 Treasurer's Report

Details of investment accounts, the checking account and the various vouchers listed on the Treasurer's Report as of July 13, 2022 were presented by Mr. Madsen.

A motion was made by Mr. DeGolia and seconded by Ms. Freye to approve the Treasurer's Report of July 13, 2022, containing the financial report of the investment funds, checking account and interest accrued, as well as the authorization for payment of all vouchers listed on the report. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the report. Mr. Madsen then explained the investments.

The June 2022 monthly financial statement draft by Lenhart Mason was presented by Mr. Madsen. He inquired if any of the Board had questions. No questions were asked.

- **Investment/Financial Committee**

Mr. Madsen discussed the securities that matured.

4. Committee Reports

- **Architectural Review**

No Report.

- **PRC**

Ms. Hahn shared the ballasts were replaced on the 13th Street entrance sign though only two are actually working. The electrician recommends the sign be retrofitted to LED. The Board elected not to retrofit the sign on 13th Street.

- **Refined Properties**

Mr. DeGolia informed the Board on the Status Report. He shared that Saia had withdrawn from the purchase. He also informed the Board that our lot pricing is currently being reviewed by comparing local competition. He continued to explain the new Guidance Document being created by BP and Inberg-Miller for us to be able to use as marketing information for our property. Mr. Hurless shared that BP and ARAJPB have agreed to move forward on remediation with Remedy Decision 1 & 2 and the UCA Agreement. This eliminates the BP document that was created in 2016 by a previous BP employee that had created stringent guidelines.

- **Three Crowns**

Mr. Reams stated “The course is busy and they are doing very well.” He had 112 women who were playing in the Women’s League. Since the heat began in June the course has been using about 1.1-1.4 million gallons of water every 24 hours. Membership is down about 5% compared to budget. They are down approximately 400 rounds year-to-date.

Food & Beverage revenue is higher than planned but they are now focusing on cost of sales.

Mr. Reams informed the Board that 55% of the revenue is from events

*6:40 Mr. Reams exits meeting.

- **Executive Committee**

Mr. Hurless explained that the Executive Committee is gathering information to create an up-to-date business plan. Ms. Freye inquired who would be working on this task. Mr. Hurless explained that it would be internal. Mr. Hurless asked Ms. Hahn to review the upcoming meetings and office closures.

5. Interaction with City and County Representatives – Specific Issues and Concerns

No representatives were present.

6. Other

No Report.

7. Future Meetings/Agenda

- Regular Board meeting – August 10th, 6:00 pm at 2435 King Blvd., Big Horn Conference Room, or via teleconference.
- Three Crowns Committee Meeting – August 18th, 7:30 am, 2435 King Blvd., Big Horn Conference Room.

Office Closures:

September 5, 2022 – Labor Day

8. Public Comment

There was no public comment.

9. Good of the Order

Mr. DeGolia wished Ms. Hahn well and hoped it was a safe trip.

10. Adjournment

There being no further action by the Board, a motion was made by Mr. Goetz and seconded by Mr. Madsen to adjourn the meeting at 6:49 p.m. The motion carried with all members in attendance voting aye.

8-10-22

Date

Larry Madsen
Board Officer

8-10-22

Date

[Signature]
Presiding Officer



**Central Wyoming Regional Water System
Joint Powers Board**

1500 SW Wyoming Boulevard
Casper, Wyoming 82604
(307) 265-6063 • Fax (307) 265-6058

**Board
Members:**

H. H. King, Jr.,
Chairman

Paul Bertoglio,
Vice-Chairman

Ken Waters,
Secretary

Steve Freel,
Treasurer

Steve Cathey

Bruce Knell

Dan Sabrosky

Jai-Ayla
Sutherland

REGULAR JOINT POWERS BOARD MEETING AGENDA

Tuesday

August 16, 2022

11:30 a.m.

**Regional Water Treatment Plant
Joint Powers Board Conference Room
1500 SW Wyoming Boulevard**

1. Announcements
2. Approve Minutes – July 19, 2022 Regular Meeting *
3. Approve Vouchers – August 2022 *
4. Approve Financial Report – July 2022 *
5. Operations Update
6. Public Comment
7. Old Business
 - a) Discuss Wyoming Water Development Commission Wellfield Management Plan Project
 - b) Other
8. New Business
 - a) Other
9. Executive Session – Litigation
10. Chairman's Report

Next Meeting: Regular JPB Meeting – September 20, 2022

****Indicates Attachment***



**CENTRAL WYOMING REGIONAL WATER SYSTEM
JOINT POWERS BOARD**

MEETING PROCEEDINGS

July 19, 2022

A public meeting of the Central Wyoming Regional Water System Joint Powers Board (Board) was held Tuesday, July 19, 2022 at 11:30 a.m., in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

Board Members Present - Chairman King, Vice-Chairman Bertoglio, Secretary Waters, Treasurer Freel, and Board Members Sabrosky, and Sutherland. Board Members Cathey and Knell were absent.

City of Casper – Freel, Sutherland, Andrew Beamer, Bruce Martin, Tom Edwards, Mark Anderson, Janette Brown

Natrona County – Bertoglio

Salt Creek Joint Powers Board – King

Wardwell Water & Sewer District – Sabrosky, Venus Childress

Pioneer Water & Sewer District – Waters

Poison Spider Improvement & Service District –

Wyoming Water Development Office -

Sandy Lakes Estates –

Lakeview Improvement & Service District -

33 Mile Road Improvement & Service District –

Mile-Hi Improvement and Service District –

Central Wyoming Groundwater Guardian Team (CWGG) –

Others — Charlie Chapin – Williams, Porter, Day & Neville, P.C.

The Board meeting was called to order at 11:35 a.m.

1. In Announcements, Mr. Martin stated that Mr. Mark Anderson was recently promoted to Water Distribution Manager, taking the place of Mr. Conner. Mr. Martin stated that Mr. Anderson will be attending the Board meetings to give the Distribution update.

2. Chairman King asked for a motion to approve the minutes from the June 21, 2022 Regular meeting. A motion was made by Vice-Chairman Bertoglio and seconded by Secretary Waters to approve the minutes from the June 21, 2022 Regular meeting. Motion put and carried.
3. Mr. Martin informed the Board that no additional vouchers were added to the voucher listing that was sent out in the agenda packet. Mr. Martin stated that there are two June Operations Reimbursement vouchers on the listing. Mr. Martin stated that with it being the end of the fiscal year, the second voucher helps wrap up FY22. Mr. Martin stated that there will be another June Operations Reimbursement voucher at the August meeting to finalize June.

Mr. Martin stated that voucher 8478 for Hach Company is for turbidimeters; voucher 8479 for Pope Construction is for the Hoistway Project; and voucher 8485 for Russell Industries, Inc. is for Casper Well #12 pump parts. Mr. Martin stated that the vouchers are in good order and recommended approval.

Chairman King asked for a motion to approve the July 2022 vouchers. A motion was made by Secretary Waters and seconded by Board Member Sabrosky to approve the July 2022 voucher listing to include voucher numbers 8476 through 8485 in the amount of \$601,595.74. Motion put and carried.

4. Mr. Martin asked the Board to reference the Gallons Produced table in the agenda packet. Mr. Martin stated that production for June 2022 was 529 MG, which is 5 MG more than the five-year average. Mr. Martin stated that the year to date production total is 3.6 BG, which is 112 MG less than the five-year average. Mr. Martin stated that this is due to the water conservation efforts that took place last summer due to the chemical shortage.

Mr. Martin stated that year to date FY22 Water Sales is \$7,656,471.

Mr. Martin stated that with June being the end of the fiscal year, there is no monthly compilation from Finance. Mr. Martin stated that once all the June expenses are accounted for, they will be included in the annual audit which will be presented to the Board in November or December.

Chairman King asked for a motion to approve the June 2022 Financial Report as presented. A motion was made by Board Member Sutherland and seconded by Secretary Waters to approve the June 2022 Financial Report as presented. Motion put and carried.

5. Chairman King turned the time over to Mr. Edwards for the WTP Operations Update.

Mr. Edwards stated that the WTP is producing approximately 23 MGD. Mr. Edwards stated that the Surface Water Plant is producing 13.5 MGD, and the wells are producing 9.5 MGD. Mr. Edwards stated that 27 of the 29 wells are running. Mr. Edwards stated that Casper 12 pump is being rebuilt, with an estimated return the end of July. Mr. Edwards stated that Casper 15 is having turbidimeter issues so is offline and work on it is being completed.

Mr. Edwards stated that two new Operators have been hired and both are currently in training.

Mr. Edwards stated that Maintenance staff completed some brush and weed clearing in the well fields.

Mr. Edwards stated that staff welded the card reader at the front gate and also welded some hinges on the bar screen access hatches in Raw Water.

Mr. Edwards stated that the turbidimeter was replaced in Morad 6.

Mr. Edwards stated that broken piping on the Actiflo sump pumps was repaired.

Mr. Edwards stated that there was an electrical issue on the Dewatering Pump Station. Mr. Edwards stated that there was undersized breakers that were replaced by Modern Electric and they also pulled some new wiring.

Mr. Edwards stated that last week Xylem Wedeco was on site to fix programming on an ozone generator. Mr. Edwards stated that a couple of weeks ago communication was lost on the Ozone system. Mr. Edwards stated that during restart, functionality was lost and staff was unable to run things in automatic. Mr. Edwards stated that staff has been running the Ozone system in manual since then. Mr. Edwards stated that Xylem Wedeco was able to reprogram the generators and they are back in automatic.

Treasurer Freel arrived at 11:42 a.m.

Chairman King asked how the piping in Actiflo was broke. Mr. Edwards stated that the pipe broke due to age and deterioration. Mr. Edwards stated that the piping is used in the sand pump area and is subjected to corrosive water.

Chairman King turned the time over to Mr. Anderson for the Transmission System Update.

Mr. Anderson stated that staff repaired a couple of soft spots in the Actiflo drying bed lagoon. Mr. Anderson stated that once that was completed, staff cleaned out the east Actiflo lagoon, so the lagoons should be good to go for the rest of the summer.

Mr. Anderson stated that staff mowed and sprayed the weeds at the tank and booster sites.

Mr. Anderson stated that the Airport Booster roof vent was repaired.

Mr. Anderson stated that staff assisted the Midwest/Edgerton operators in fixing the ARV at the Salt Creek Booster.

Mr. Anderson stated that the fire hydrant at the intersection of Robertson Road and Poison Spider Road was abandoned. Mr. Anderson stated that this fire hydrant has been hit and broken multiple times. Mr. Anderson stated that there are two other fire hydrants

in that area.

Mr. Anderson stated that Meter Services is working on completing the wholesale water master meter efficiency testing. Mr. Anderson stated that they have two meters left to test, Lakeview and 33 Mile meters.

Mr. Anderson stated that residuals in the system are good; there has not been any sign of nitrification taking place, but he expects to see it soon with the hot weather.

Chairman King asked how the new Airport Tank is working. Mr. Anderson stated that the tank is running well.

6. There was no Public Comment.

7. In Old Business:

a. There was no Other Old Business.

8. In New Business:

a. Mr. Martin stated that during the last Legislation session, \$50 M was appropriated for ARPA Grant Funding for projects throughout the State. Mr. Martin stated that the first round of applications has been opened and applications will be received until August 12th. Mr. Martin stated that ARPA funding will go up to a \$7.5 M grant with 85% grant funds and 15% matching funds from the applicant.

Mr. Martin stated that Resolution No. 22-03 is for authorization to submit an ARPA Grant application for the Well Rehabilitation Project in the amount of \$1,500,000. Mr. Martin stated that the funds that were budgeted in the FY23 Budget will be used as the matching funds. Mr. Martin stated that the budgeted funds were for the rehabilitation of Caisson No. 2, but depending on how much funds are received, the plan is to rehabilitate all three Caissons, and if there are any leftover funds available, a vertical well. Mr. Martin stated that this is a good opportunity to leverage some additional funds with the funds that are already budgeted for the Well Rehabilitation Project.

A motion was made by Secretary Waters and seconded by Treasurer Freel to approve Resolution No. 22-03 authorizing submission of an application to the Wyoming State Loan and Investment Board for a grant through the Water and Sewer ARPA Grant Funding Program for the Central Wyoming Regional Water System Well Rehabilitation Project in the amount of \$1,500,000. Motion put and carried.

b. Mr. Martin stated that Resolution No. 22-04 is for authorization to submit an ARPA Grant application for the 42-inch Ground Water Pipe Replacement Project in the amount of \$250,000. Mr. Martin stated that this is for the same grant funding as the previous resolution.

Mr. Martin stated that there is certain criteria that the State Loan and Investment Board will be using to determine which projects get funded with the ARPA Grant funds. Mr. Martin stated that some of the requirements are: size of community, anything under 10,000 will receive more points than the larger communities; how much of the matching funds are being provided, the larger the match funds, the higher the score; if the match funds come from an Enterprise Fund, it gets a higher score than if an SRF loan is used.

Mr. Martin stated that an application will not be submitted for an ARPA Grant for the UV Disinfection Project at this time. Mr. Martin stated that if an SRF loan is being used for the matching funds, it must already be in place with an executed agreement, which the Board does not have for this project as of yet. Mr. Martin stated that he anticipates future rounds of applications for grant funding. Mr. Martin recommended that the Board go forth with the SRF loan application for the UV Project and have that in place for a future round of grant applications.

Mr. Martin stated that the 42-inch Ground Water Pipe Replacement Project application will be for \$250,000. Mr. Martin stated that this project has already been designed by in-house engineers and is in the budget for FY23. Mr. Martin stated that this project is for the yard piping after the Ozone Degas tower which is severely corroded where some of the chemicals are injected into the pipe. Mr. Martin stated that much like the previous project, since funds are already budgeted, staff decided this project would be a good candidate to submit for grant funding, and if successful, use the budgeted funds as the match.

Board Member Sabrosky asked how long it will take for a decision to be made on the grant funding. Mr. Martin stated that the only information right now is that it will be decided at an upcoming meeting. Mr. Martin stated that they meet quite often during the year, and he anticipates they will have special meetings depending on the number of grant applications that are received. Mr. Martin stated that from what he understands, it will be a fairly quick process.

Chairman King stated that he believes there will be special meetings for approving grant applications as they want to get the funds out there. Chairman King stated that \$50 M sounds like a lot of money, but it gets eaten up pretty quickly. Mr. Martin stated that the funding has to be allocated by October 2024 and projects have to be completed by October 2026, so there is a pretty tight timeline.

Board Member Sutherland asked if the applications for these two RWS projects are being submitted for the 15% match. Mr. Martin stated that is correct.

A motion was made by Secretary Waters and seconded by Board Member Sutherland to approve Resolution No. 22-04 authorizing submission of an application to the Wyoming State Loan and Investment Board for a grant through the Water and Sewer ARPA Grant Funding Program for the Central Wyoming Regional Water System 42-inch Ground Water Pipe Replacement Project in the amount of \$250,000. Motion put and carried.

- c. Mr. Martin stated that Resolution No. 22-05 is for authorization to submit an ARPA Grant application for the Filter Valve Replacement Project in the amount of \$500,000.

Mr. Martin stated that this application is for the same grant funding. Mr. Martin stated that there is not funding in the FY23 budget for the Filter Valve Replacement Project. Mr. Martin stated that he and Mr. Edwards discussed the FY23 capital projects and there is \$80,000 in the budget for rehabilitating one of the filters by replacing filter media and coating inside the filter. Mr. Martin stated that they feel replacing the filter valves is a higher priority, so the funds allocated for the Filter Improvements Project could be used as the matching funds for the grant for the Filter Valve Replacement Project.

A motion was made by Secretary Waters and seconded by Vice-Chairman Bertoglio to approve Resolution No. 22-05 authorizing submission of an application to the Wyoming State Loan and Investment Board for a grant through the Water and Sewer ARPA Grant Funding Program for the Central Wyoming Regional Water System Filter Valve Replacement Project in the amount of \$500,000. Motion put and carried.

- d. Mr. Martin stated that this is the time of year that the Board is asked to carry-over funding that was allocated for FY22 Capital Projects that did not get completed. Mr. Martin stated that this would move the funds into FY23 and give the authorization to spend those funds.

Mr. Martin stated that the first project requested to carry-over is for the Chiller Replacement. Mr. Martin stated that the project was put out for bid in FY22, but bids came in substantially higher than anticipated. Mr. Martin stated that funds were added to the FY23 Capital Budget for this project. Mr. Martin stated that the funds from FY22 will be added to the FY23 budgeted funds and the project will be put back out for bid. Mr. Martin stated that the amount being carried over from FY22 to FY23 for the Chiller Replacement Project is \$156,584.80.

Mr. Martin stated that the second project requested to carry-over is for the Land Purchase in the amount of \$70,000. Mr. Martin stated that this is for the 8-acre Murphy parcel that is currently being worked on to get under contract. Mr. Martin stated that it is anticipated for this purchase to take place in early FY23.

Mr. Martin stated that the final project requested to carry-over is for the Well Rehabilitation. Mr. Martin stated that it was just discussed to use some of these funds for the ARPA Grant match. Mr. Martin stated that \$384,096.64 is requested to be carried-over from FY22 to FY23. Mr. Martin stated that there is also additional funds for the Well Rehabilitation Project budgeted in the FY23 Capital budget.

Mr. Martin stated that the total for the FY22 Capital Budget carry-over request is \$610,681.44.

A motion was made by Vice-Chairman Bertoglio and seconded by Treasurer Freel to approve FY2022 Capital Budget Projects carry-over to the FY2023 Capital Budget in the amount of \$610,681.44. Motion put and carried.

e. There was no Other New Business.

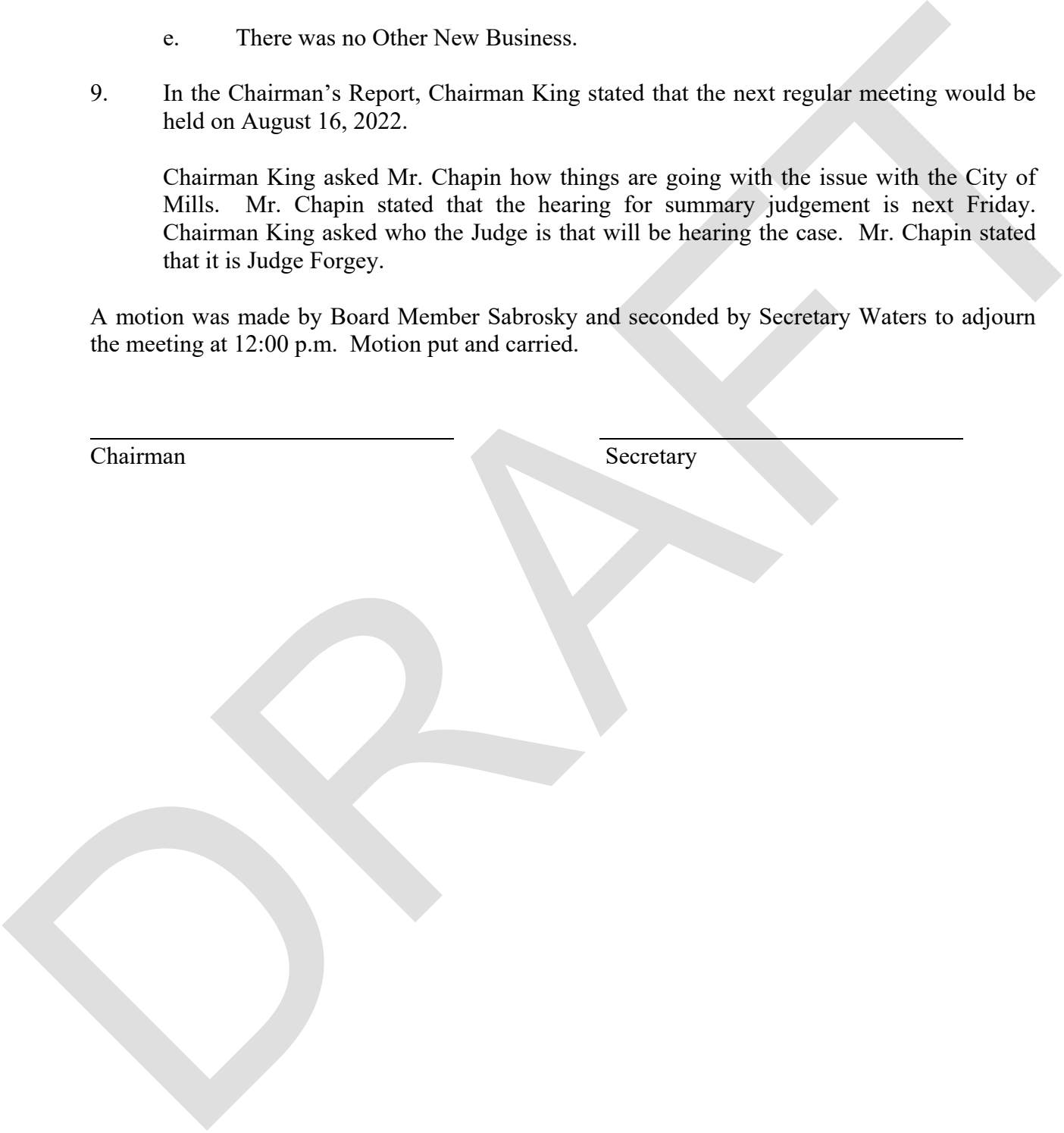
9. In the Chairman’s Report, Chairman King stated that the next regular meeting would be held on August 16, 2022.

Chairman King asked Mr. Chapin how things are going with the issue with the City of Mills. Mr. Chapin stated that the hearing for summary judgement is next Friday. Chairman King asked who the Judge is that will be hearing the case. Mr. Chapin stated that it is Judge Forgey.

A motion was made by Board Member Sabrosky and seconded by Secretary Waters to adjourn the meeting at 12:00 p.m. Motion put and carried.

Chairman

Secretary



**Central Wyoming Regional Water System
Joint Powers Board**

**UNAPPROVED VOUCHER LISTING
August 9, 2022**

VOUCHER NO.	VENDOR	DESCRIPTION	AMOUNT
8486	Williams, Porter, Day & Neville, P.C.	Legal Expense – A. Scott – FY22	\$666.50
8487	Pope Construction, Inc.	Retainage Release – WTP Confined Space Evacuation Hoistway, Project No. 21-061	\$3,591.05
8488	City of Casper	Loan Payment	\$127,960.40
8489	Dana Kepner Company, LLC	Capital Expense – Ground Water High Service Valve	\$6,510.91
8490	City of Casper	Operations Reimbursement – June 2022 No. 3	\$22,196.44
8491	Gordon's Windows and Doors, LLC	Capital Expense – Replace Doors on Raw Water Building	\$3,666.00
8492	City of Casper	Operations Reimbursement – July 2022	\$300,391.93
8493	Core & Main	Capital Expense – 18-inch Electromagnetic Flow Meter for the Decant Pump Station	\$11,855.00
8494	Williams, Porter, Day & Neville, P.C.	Legal Expense – July22 – C. Chapin	\$1,322.26
		Total	\$478,160.49

*



City of Casper
200 North David Street
Casper, WY 82601

8490 General Billing

For questions regarding this invoice, please contact us at (307) 235-8235 or email FinanceCustomerService@CasperWY.Gov

CUSTOMER	INVOICE DATE	INVOICE NUMBER	AMOUNT PAID	DUE DATE	INVOICE TOTAL DUE
CENTRAL WYO. REGIONAL WATER SYS....	06/30/2022	3256	\$0.00	07/30/2022	\$22,196.44
PAST DUE AMOUNT				ACCOUNT BALANCE	
\$22,196.44				\$450,548.77	

DESCRIPTION	QUANTITY	PRICE	UOM	ORIGINAL BILL	ADJUSTED	PAID	AMOUNT DUE
REGIONAL WATER OPS REIMBURSEMENT	1.00	\$22196.440000	EACH	\$22,196.44	\$0.00	\$0.00	\$22,196.44
Invoice Total:						\$22,196.44	

June 2022 Operations Reimbursement No. 3

June 2022 Total Reimbursement Invoice No. 3		
9010.00	Wages & Salaries Dir Labor - O&M	\$0.00
9020.00	Chemical Charge - O&M	\$0.00
9030.00	Utilities - O&M	\$19,808.18
9040.00	Supplies - O&M	\$2,388.26
9060.00	Training - O&M	\$0.00
9070.00	Major Maint, Repair, Replc - O&M	\$0.00
9080.00	Testing & Lab Services - O&M	\$0.00
9090.00	Other Reimbursable Costs - O&M	\$0.00
300-6257 - Ops Reimb		\$22,196.44
Invoice Total		\$22,196.44

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City of Casper
200 North David Street
Casper, WY 82601

General Billing Remit Portion

Invoice Date	06/30/2022
Invoice Number	3256
Customer Number	2784
Amount Paid	\$22,196.44
Due Date	07/30/2022
Invoice Total Due	\$22,196.44

CENTRAL WYO. REGIONAL WATER SYS. JPB
1500 SW WYOMING BLVD.
CASPER, WY 82604

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City of Casper Wyoming
 Expenditure Reimbursement Request No. 3
 June 30, 2022

Vendor	Account Name	Date	Invoice Number	Invoice Amount	Purchased
Big O Tires	General Supplies and Materials	06/20/2022	050092-263202	1,451.26	New Tires - Vehicle Supplies
CPU IIT	Technology Supplies	06/30/2022	INV121071	937.00	Laptop computer
ROCKY MOUNTAIN POWER	Electricity	06/30/2022	RIN0030985	321.63	Acct #60931133-005 2
ROCKY MOUNTAIN POWER	Electricity	06/30/2022	RIN0030986	284.64	Acct #60931133-006 0
ROCKY MOUNTAIN POWER	Electricity	06/30/2022	RIN0031003	26.18	Acct #60931133-004 5
ROCKY MOUNTAIN POWER	Electricity	06/30/2022	RIN0030983	518.19	Acct #60931133-002 9
ROCKY MOUNTAIN POWER	Electricity	06/30/2022	RIN0030991	37.62	Acct #60931133-013 6
ROCKY MOUNTAIN POWER	Electricity	06/30/2022	RIN0030990	1,059.64	Acct #60931133-012 8
ROCKY MOUNTAIN POWER	Electricity	06/30/2022	RIN0030989	1,399.07	Acct #60931133-011 0
ROCKY MOUNTAIN POWER	Electricity	06/30/2022	RIN0030987	1,248.97	Acct #60931133-008 6
ROCKY MOUNTAIN POWER	Electricity	06/30/2022	RIN0030995	545.42	Acct #60931133-017 7
ROCKY MOUNTAIN POWER	Electricity	06/30/2022	RIN0030996	4,148.96	Acct #60931133-018 5
ROCKY MOUNTAIN POWER	Electricity	06/30/2022	RIN0030988	3,796.01	Acct #60931133-010 2
ROCKY MOUNTAIN POWER	Electricity	06/30/2022	RIN0030984	2,393.66	Acct #60931133-003 7
ROCKY MOUNTAIN POWER	Electricity	06/30/2022	RIN0030982	25.30	Acct #60931133-001 1
ROCKY MOUNTAIN POWER	Electricity	06/30/2022	RIN0030992	26.08	Acct #60931133-014 4
ROCKY MOUNTAIN POWER	Electricity	06/30/2022	RIN0030998	24.27	Acct #60931133-021 9
ROCKY MOUNTAIN POWER	Electricity	06/30/2022	RIN0030994	1,829.11	Acct #60931133-016 9
ROCKY MOUNTAIN POWER	Electricity	06/30/2022	RIN0030993	42.28	Acct #60931133-015 1
ROCKY MOUNTAIN POWER	Electricity	06/30/2022	RIN0030997	24.34	Acct #60931133-019 3
ROCKY MOUNTAIN POWER	Electricity	06/30/2022	RIN0031000	1,944.20	Acct #60931133-025 0
ROCKY MOUNTAIN POWER	Electricity	06/30/2022	RIN0031001	87.81	Acct #60931133-026 8
ROCKY MOUNTAIN POWER	Electricity	06/30/2022	RIN0030999	24.80	Acct #60931133-024 3
Total				\$ 22,196.44	



City of Casper
200 North David Street
Casper, WY 82601

8492 General Billing

For questions regarding this invoice, please contact us at (307) 235-8235 or email FinanceCustomerService@CasperWY.Gov

CUSTOMER	INVOICE DATE	INVOICE NUMBER	AMOUNT PAID	DUE DATE	INVOICE TOTAL DUE
CENTRAL WYO. REGIONAL WATER SYS....	07/31/2022	3255	\$0.00	08/30/2022	\$300,391.93
				PAST DUE AMOUNT	ACCOUNT BALANCE
				\$22,196.44	\$450,548.77

DESCRIPTION	QUANTITY	PRICE	UOM	ORIGINAL BILL	ADJUSTED	PAID	AMOUNT DUE
REGIONAL WATER OPS REIMBURSEMENT	1.00	\$300391.930000	EACH	\$300,391.93	\$0.00	\$0.00	\$300,391.93
Invoice Total:							\$300,391.93

July 2022 Operations Reimbursement

July 2022 Total Reimbursement Invoice		
9010.00	Wages & Salaries Dir Labor - O&M	\$81,083.38
9020.00	Chemical Charge - O&M	\$161,604.70
9030.00	Utilities - O&M	\$6,790.86
9040.00	Supplies - O&M	\$36,927.39
9060.00	Training - O&M	\$26.02
9070.00	Major Maint, Repair, Replc - O&M	\$4,288.99
9080.00	Testing & Lab Services - O&M	\$8,899.95
9090.00	Other Reimbursable Costs - O&M	\$770.64
	300-6257 - Ops Reimb	\$300,391.93

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City of Casper
200 North David Street
Casper, WY 82601

General Billing Remit Portion

Invoice Date	07/31/2022
Invoice Number	3255
Customer Number	2784
Amount Paid	\$300,391.93
Due Date	08/30/2022
Invoice Total Due	\$300,391.93

CENTRAL WYO. REGIONAL WATER SYS. JPB
1500 SW WYOMING BLVD.
CASPER, WY 82604

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City of Casper Wyoming
Expenditure Reimbursement Request
July 31, 2022

Vendor	Account Name	Date	Invoice Number	Invoice Amount	Purchased
ALL-OUT-FIRE EXT	General Supplies & Materials	07/13/2022	26539	1,135.00	Safety equipment / supplies - fire extinguisher testing
ALSCO	Laundry/Towel	07/13/2022	LCAS1489002	137.77	Professional Laundry Services
Amazon	Travel/Training	07/06/2022	111-23128501121818	26.02	Text Book for Tom - Training
ATLAS OFFICE PRODUCT	General Supplies & Materials	07/05/2022	76594-0	434.59	Office Supplies; Laminator, Binder clips, keyboard
ATLAS OFFICE PRODUCT	General Supplies & Materials	07/26/2022	76868-0	100.49	Trash Bags, Envelopes, Magnets
ATLAS OFFICE PRODUCT	General Supplies & Materials	07/26/2022	76894-0	6.92	Notebooks - Office Supplies
Big O Tire	General Supplies & Materials	07/05/2022	RIN0030974	(1,451.26)	Credit for Tax Charge for Ford
Big-O Tires	General Supplies & Materials	07/12/2022	050092-264284	1,382.91	Tires for Ford Explorer
BRENNTAG PACIFIC, IN	Chemicals	07/13/2022	BPI255543	13,789.50	Ferric Chloride Bulk Chemical
BRENNTAG PACIFIC, IN	Chemicals	07/13/2022	BPI257056	14,379.50	Ferric Chloride Bulk Chemical
BRENNTAG PACIFIC, IN	Chemicals	07/13/2022	BPI255989	13,777.70	Ferric Chloride Bulk Chemical
BRENNTAG PACIFIC, IN	Chemicals	07/13/2022	BPI255542	14,084.50	Ferric Chloride Bulk Chemical
BRENNTAG PACIFIC, IN	Chemicals	07/13/2022	BPI255988	14,072.70	Ferric Chloride Bulk Chemical
BRENNTAG PACIFIC, IN	Chemicals	07/27/2022	BPI258501	14,037.30	Ferric Chloride Bulk Chemical
BRENNTAG PACIFIC, IN	Chemicals	07/27/2022	BPI258780	13,901.60	Ferric Chloride - Chemicals
BRENNTAG PACIFIC, IN	Chemicals	07/27/2022	BPI257866	13,883.90	Ferric Chloride Bulk Chemical
COASTAL CHEMICAL CO	Gas/Fuel	07/13/2022	0124799	80.89	Fuel
CRUM ELECTRIC SUPPLY	General Supplies & Materials	07/13/2022	2380542-00	358.09	Crimping pliers & electrical reference
CRUM ELECTRIC SUPPLY	General Supplies & Materials	07/13/2022	2380533-00	119.21	Spring nut steel
DPC INDUSTRIES, INC.	Chemicals	07/27/2022	737002785-22	11,441.29	Sodium Hypochlorite - DPC - Ch
DYNAMIC CONTROLS INC	Maint/Repair (non contract)	07/22/2022	35725	250.00	Service Repair - Water Treatment Plant Leak
EMPLOYEE REIMBURSEMENT	Uniform Expense	07/22/2022	RIN0031016	265.48	Work boot / clothing reimbursement
ENDRESS & HAUSER, IN	General Supplies & Materials	07/27/2022	6002350655	1,829.25	Lab supplies
ENERGY LABRATORIES I	Testing	07/13/2022	486067	52.00	Bacteria, Public Water Supply
ENERGY LABRATORIES I	Testing	07/13/2022	486058	306.00	Aerobic Endospores testing
ENERGY LABRATORIES I	Testing	07/21/2022	486796	2,722.00	Testing - TTHM & HAA5
ENERGY LABRATORIES I	Testing	07/27/2022	489097	52.00	Bacteria, SDWA testing & Analytics
ENERGY LABRATORIES I	Testing	07/27/2022	489094	67.00	Carbon, Total Organic testing
ENERGY LABRATORIES I	Testing	07/27/2022	489096	52.00	Solids, Total Suspended testing
ENERGY LABRATORIES I	Testing	07/27/2022	489095	96.00	Carbon, Total Organic testing
ENERGY LABRATORIES I	Testing	07/27/2022	489998	306.00	Aerobic Endospores testing
ENERGY LABRATORIES I	Testing	07/13/2022	485298	1,870.00	Bacteria, SWD / Purgeable Organics
Eurofins	Testing	07/12/2022	3800000579	200.00	Testing - Bromate
FERGUSON ENTERPRISES	General Supplies & Materials	07/27/2022	CC876816	51.76	Hypo Fill Line Leak - Machiner
FirstNet	Communication	07/29/2022	287311040412X07202022	40.04	Service to Tablet - Communications
GRAINGER, INC.	General Supplies & Materials	07/06/2022	9365811869	473.90	Well house replacement fans
GRAINGER, INC.	General Supplies & Materials	07/15/2022	9375322113	332.09	Sheeting for Mounting New NTU
GRAINGER, INC.	General Supplies & Materials	07/27/2022	9381521716	224.22	Multi tools & penlight flashlight
HACH CO., CORP.	Lab Supplies	07/26/2022	13154624	435.68	Solutions & Compounds & Sulfur
HACH CO., CORP.	Lab Supplies	07/26/2022	13154438	398.50	Ammonia - Lab Supplies
HARDWARE PARTNERS LL	General Supplies & Materials	07/28/2022	A50932-1	14.58	Sand Pump #6 Water Line Seal -

City of Casper Wyoming
Expenditure Reimbursement Request
July 31, 2022

Vendor	Account Name	Date	Invoice Number	Invoice Amount	Purchased
HARDWARE PARTNERS LL	General Supplies & Materials	07/29/2022	A51135-1	82.97	Caulk Gun, Wire Stripper, Drill
HARDWARE PARTNERS LL	General Supplies & Materials	07/29/2022	A51136-1	122.91	Parts for Morad 6 and Caspar 7 exhaust fans
HARRINGTON IND'L PLA	General Supplies & Materials	07/13/2022	008J6425	22.64	Bushings for SHC project
Home Depot	Lab Supplies	07/26/2022	WP41268915	799.99	Ice Machine - Lab Supplies
Hose & Rubber	General Supplies & Materials	07/11/2022	00272632	89.26	Pump Drain Lines & Flushing Hose Gaskets
IDEXX	Lab Supplies	07/07/2022	3109426757	1,456.99	Lab Supplies
KONE, INC.	Maintenance Agreements	07/22/2022	962271246	770.64	Maintenance period 7/01/22 to 6/30/2023
Menard's	General Supplies & Materials	07/05/2022	51196043289	7.99	Vacuum Breaker for Shower in Women's Locker Room
MODERN ELECTRIC CORP	Maint/Repair (non contract)	07/13/2022	16976	3,856.00	Dewatering Pump Failure - Emergency Repair
NAPA AUTO PARTS CORP	General Supplies & Materials	07/28/2022	876513	263.28	Tools for Tool Room & Gear Jam
NORCO, INC.	General Supplies & Materials	07/05/2022	37479175700	8.50	Machinery Supplies - Hinges
NORCO, INC.	General Supplies & Materials	07/21/2022	37582795314	251.79	Respirators - Safety Supplies
NORCO, INC.	General Supplies & Materials	07/22/2022	37589328447	399.00	Portable Torch for Maintenance
Payroll	Personnel	7/7/2022		39,164.49	7/7/2022 Payroll
Payroll	Personnel	7/21/2022		41,918.89	7/21/2022 Payroll
Rocky Mountain	Chemicals	07/27/2022	30379950	4,512.87	Bulk Liquid Oxygen - Rocky Mountain Air
Rocky Mountain Car Wash	General Supplies & Materials	07/28/2022	19899	21.00	Car Wash for Ford Explorer
ROCKY MOUNTAIN POWER	Electricity	07/27/2022	RIN0031024	38,212.83	Acct #60931133-009 4
ROCKY MOUNTAIN POWER	Electricity	07/13/2022	RIN0031013	25.17	Acct #60931133-022 7
ROCKY MOUNTAIN POWER	Electricity	07/27/2022	RIN0031024	1,787.02	Acct #60931133-009 4
Smith's	General Supplies & Materials	07/21/2022	RIN0031014	50.95	Joint Powers Board meeting Lunch
Staples	General Supplies & Materials	07/20/2022	RIN0031012	399.98	New Office Chairs for Operator
STOTZ EQUIPMENT	General Supplies & Materials	07/05/2022	P93647	433.94	Weed Whacker - Tool Budget
Sutherlands	General Supplies & Materials	07/11/2022	22190208883221861056	48.70	Well House & General Plant Supplies
THATCHER CO.	Chemicals	07/21/2022	2022100117052	28,945.37	Sodium Hypochlorite - Thatcher
TITAN PLUMBING LLC	Maint/Repair (non contract)	07/13/2022	1169	529.05	Roof drain repairs
Tractor Supply Co.	Gas/Fuel	07/28/2022	2824	23.88	(Propane) Fuel For Forklift
UPS	Testing	07/27/2022	00008F045W282	182.99	Shipping for Testing - Testing
UPS	Testing	07/27/2022	00008F045W242	179.93	Shipping for Testing - Testing
USPS	Postage and Printing	07/19/2022	1-7726109-1	36.00	POSTAGE STAMPS - GWG
Verizon	Communication	07/18/2022	9910154394	49.79	WTP Operator Cell Phone
Total				300,391.93	

Central Wyoming Regional Water System

Gallons Produced
Rates Billed

Fiscal Year 2022-2023

Entity	Gallons of Water Produced		Water Rates Billed	
	7/31/2022	Year-to-Date	7/31/2022	Year-to-Date
Salt Creek JPB	5,955,148.980	5,955,148.980	\$ 13,339.53	\$ 13,339.53
Wardwell W&S	36,193,058.163	36,193,058.163	\$ 81,072.45	\$ 81,072.45
Pioneer	9,422,562.245	9,422,562.245	\$ 21,106.54	\$ 21,106.54
Poison Spider	1,000,051.020	1,000,051.020	\$ 2,240.11	\$ 2,240.11
33 Mile Road	1,634,336.735	1,634,336.735	\$ 3,660.91	\$ 3,660.91
Sandy Lake	2,492,817.347	2,492,817.347	\$ 5,583.91	\$ 5,583.91
Lakeview	896,511.224	896,511.224	\$ 2,008.19	\$ 2,008.19
Mile-Hi	695,316.327	695,316.327	\$ 1,557.51	\$ 1,557.51
City of Casper	641,145,465.959	641,145,465.959	\$ 1,436,165.84	\$ 1,436,165.84
Regional Water	(707,182.000)	(707,182.000)	\$ (1,584.09)	\$ (1,584.09)
TOTAL	698,728,086.000	698,728,086.000	\$1,565,150.91	\$1,565,150.91

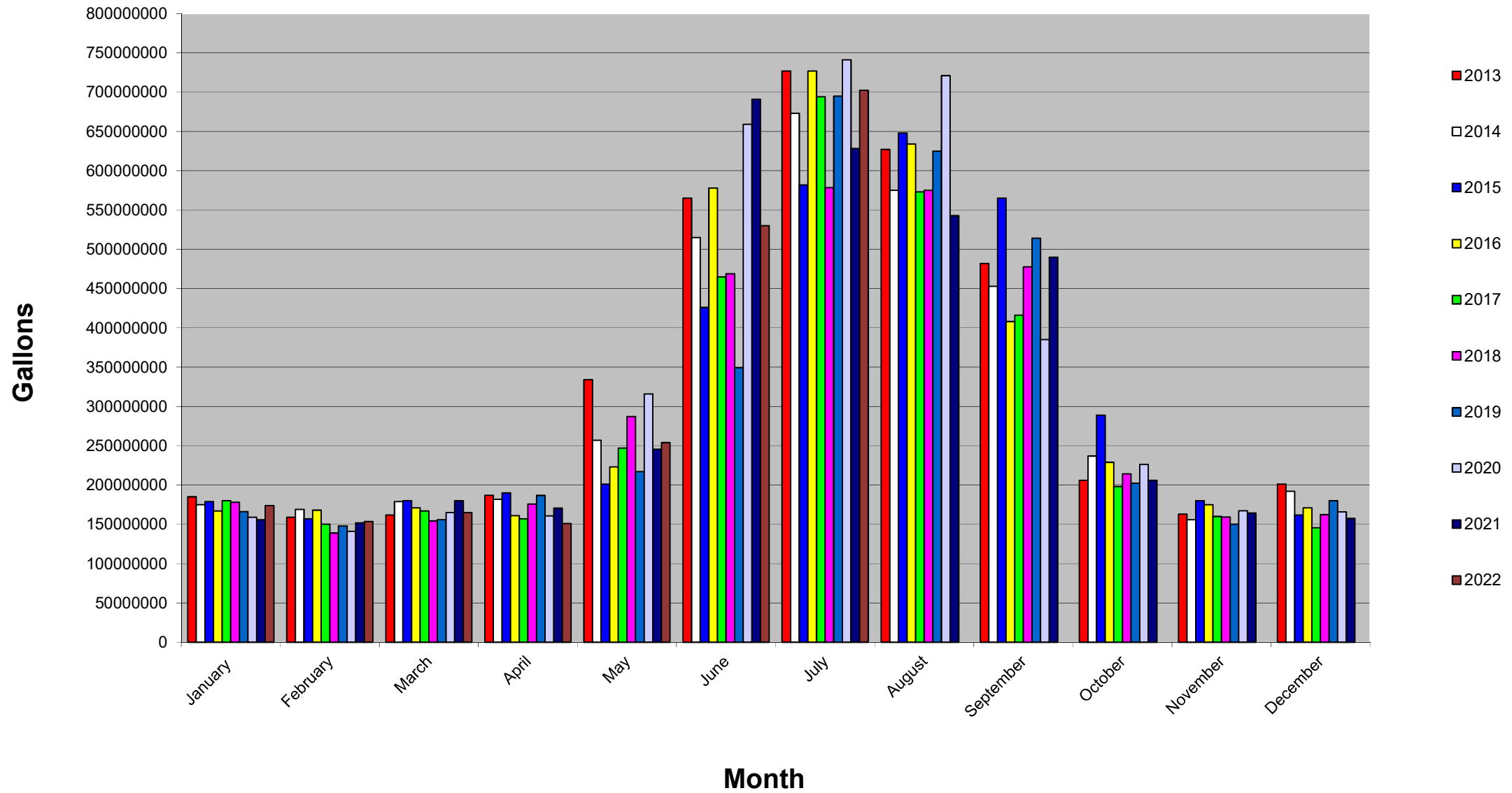
TOTAL PRIOR YEAR (FY2022) GALLONS: 3,594,587,486.000

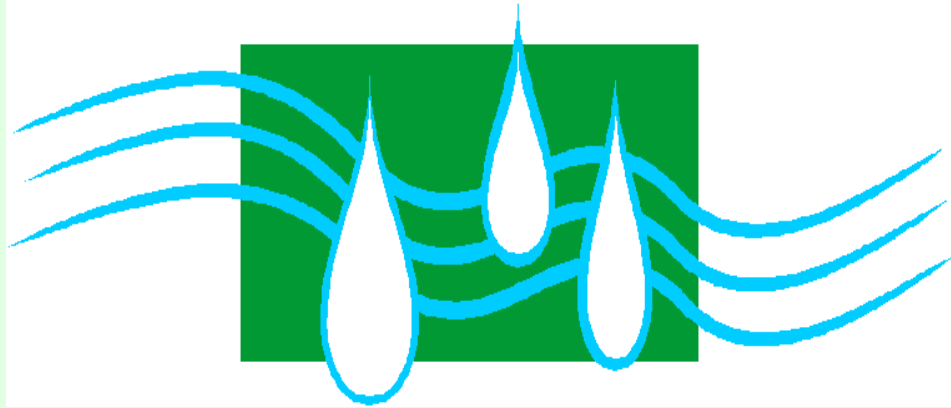
TOTAL PRIOR YEAR (FY2022) BILLING:

\$ 7,656,471.34

*Total water produced does not equate to total water billed due to credit given.

WTP PRODUCTION





Central Wyoming Regional Water System
Joint Powers Board

Monthly Compilation

July 31, 2022

Prepared by:
City of Casper
Finance Department

CENTRAL WYOMING REGIONAL WATER SYSTEM

Balance Sheet Report for 2023 Period 1 (as of July 31, 2022)

Account Number	Description	Account Balance
Consolidated Funds		
Assets		Total Assets 53,490,211
1000	Cash	1,109,877
	Restricted Cash	1,000,000
1015	Cash (Retainage Outside Bank)	-
1200	Accounts Receivable	1,578,396
1400	Inventory	483,921
1521	WYO Star Investment - Allocation	2,004,302
1522	WYO Star 2 Investment - Allocation	3,470,972
1600	Prepaid Expense	15,981
1710	Land	580,874
1720	Buildings	47,485,671
1725	Accumulated Depreciation - Bld	(37,105,467)
1730	Improvements Other Than Bldgs	42,616,524
1735	AD Improve. Non Bldg	(11,234,944)
1740	Machinery & Equip - Light	1,107,966
1745	AD Machinery & Equip. - Light	(855,169)
1780	Construction In Progress	1,231,306
Liabilities		Total Liabilities (11,594,954)
2010	Vouchers/Account Payable	(299,579)
2020	Retainage Payable	(3,591)
2030	Accrued Wages Payable	(22,382)
2040	Leaves Payable	(42,037)
2070	Interest Payable	(127,986)
2080	Notes Payable - Current	(2,108,703)
2510	Notes/Loans Payable - Non Cur	(8,990,675)
Fund Balance		Total Fund Balance (41,895,257)
3000	Net Investment in Capital Assets	(32,727,384)
	Restricted (WWDC Reserve Requirement)	(1,000,000)
3010	Unrestricted Net Position	(8,167,873)
		Total Liabilities + Fund Balance (53,490,211)

CENTRAL WYOMING REGIONAL WATER SYSTEM

Comparative Income Statement

One Month YTD as of July 31, 2022

	2020	2021	2022
Revenue	\$1,539,465	\$1,336,598	\$1,572,454
4501 - Interest Earned	\$537	\$138	\$1,696
4505 - Misc. Revenue	\$64	(\$3)	\$0
4601 - Water Utility Charges	\$1,495,872	\$1,308,425	\$1,565,151
4650 - System Development Charges	\$42,992	\$28,038	\$5,607
Expense	\$99,821	\$13,486	\$461,994
6212 - Legal Services	\$0	\$0	\$0
6213 - Investment Services	\$39	\$26	\$21
6214 - Consulting Services	\$0	(\$207)	\$20
6215 - Acctg/Audit Services	\$0	\$0	\$0
6255 - Other Contractual	\$0	\$0	\$0
6257 - Reimbursable Contract Exp.	(\$90,409)	(\$171,905)	\$300,392
6303 - Buildings	\$0	\$0	\$0
6305 - Improvements Other Than Bldgs	\$0	(\$4,715)	\$6,801
6307 - Intangibles	\$0	\$0	\$0
6311 - Light Equipment	\$0	\$0	\$0
6312 - Light Equipment - Replacement	\$0	\$0	\$0
6321 - Technology - Replacement	\$0	\$0	\$0
6501 - Principal	\$156,294	\$167,802	\$127,960
6510 - Interest	\$26,193	\$14,684	\$18,617
6780 - Insurance/Bonds	\$7,704	\$7,799	\$8,182
Net Income:	\$1,439,644	\$1,323,112	\$1,110,460

BUDGET COMPARISON

As of July 31, 2022

8.33% OF YEAR EXPIRED

CWRWS FUND

(FUND 300)

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL	TRANSFERS/	REVISED	YTD ACTUAL	ENCUMBERED	YET TO BE	
		BUDGET	ADJUSTMENTS	BUDGET			COLLECTED	% REC'D
4501	Interest Earned	(70,000)	-	(70,000)	(1,696)	-	(68,304)	2.42%
4505	Misc. Revenue	(100)	-	(100)	-	-	(100)	0.00%
4601	Water Utility Charges	(8,240,740)	-	(8,240,740)	(1,565,151)	-	(6,675,589)	18.99%
4650	System Development Charges	(245,000)	-	(245,000)	(5,607)	-	(239,393)	2.29%
	TOTAL REVENUES	(8,555,840)	-	(8,555,840)	(1,572,454)	-	(6,983,386)	18.38%
		ORIGINAL	TRANSFERS/	REVISED			AVAILABLE	
		BUDGET	ADJUSTMENTS	BUDGET	YTD ACTUAL	ENCUMBERED	BUDGET	% USED
6212	Legal Services	30,000	-	30,000	0	-	30,000	0.00%
6213	Investment Services	1,500	-	1,500	21	-	1,479	1.40%
6214	Consulting Services	15,000	-	15,000	20	-	14,980	0.13%
6215	Acctg/Audit Services	32,000	-	32,000	0	-	32,000	0.00%
6255	Other Contractual	3,000	-	3,000	0	-	3,000	0.00%
6257	Reimbursable Contract Exp.	3,830,789	-	3,830,789	300,392	-	3,530,397	7.84%
6303	Buildings - New	0	70,000	70,000	0	127,595	(57,595)	182.28%
6305	Improvements Other Than Bldgs	1,972,000	540,681	2,512,681	6,801	365,100	2,140,779	14.80%
6307	Intangibles - New	0	-	-	0	13,161	(13,161)	100.00%
6501	Principal	2,244,084	-	2,244,084	127,960	-	2,116,124	5.70%
6510	Interest	307,574	-	307,574	18,617	-	288,957	6.05%
6720	Travel/Training	2,000	-	2,000	0	-	2,000	0.00%
6780	Insurance/Bonds	112,000	-	112,000	8,182	-	103,818	7.31%
	TOTAL EXPENDITURES	\$ 8,549,947	\$ 610,681	\$ 9,160,628	461,994	\$ 505,856	\$ 8,192,778	10.57%
TOTAL REVENUE OVER/(UNDER) EXPENSE		\$ 5,893	\$ (610,681)	\$ (604,788)	1,110,460	\$ (505,856)	\$ (1,209,392)	



DOWNTOWN DEVELOPMENT AUTHORITY

Board Meeting
Wednesday, August 10, 2022
11:30AM – 12:30PM
AGENDA

- | | | |
|-------|---|----------------------|
| I. | Establish Quorum and Call Meeting to Order | T. Schenk |
| II. | Public Comments | |
| III. | City Report | K. Gamroth |
| IV. | Approval of Minutes
July 2022 Board Minutes | T. Schenk |
| V. | Financials (DDA & David Street Station)
A) July 2022 Reports
B) August 2022 Payments
C) Motion to Approve Financials | N.Grooms
N.Grooms |
| VI. | Director's Report | K.Hawley |
| VII. | Committee Reports | |
| VIII. | Executive Session (if needed) | |
| VIX. | Action Items | |
| X. | Adjourn | |

Next Meeting September 14, 2022

Note: Board members wishing to discuss confidential information should request all other board members to hold the information in confidence

Downtown Development Authority

Board Meeting Minutes

July 13, 2022

11:37 a.m.

I. Call Meeting to Order

Present: Tim Schenk, Tony Hager, Shawn Houck, Kerstin Ellis, Will Reese, Nicholas Grooms, Kyle Gamroth,

Staff: Kevin Hawley, Brooke Montgomery, Brea Price

Guests: Brendan LaChance

Excused: Critter Murray, Ryan McIntyre, Pete Fazio, Deb Clark

II. Public Comments:

III. City Report:

- Kyle – Inquiry regarding donation of art for DSS.

IV. Approval of June Board Meeting Minutes

Motion, Second, Passed (Nicholas Grooms, Kyle Gamroth) (All Approved)

V. Financials_– Nicholas Grooms

- Financials are in packets, business as usual for summertime plaza operations and DDA.
- We'll start working on year end accounting and audit.

Approval of June DDA & DSS Financial Reports

Motion, Second, Passed (Tony Hager, Will Reese) (All Approved)

VI. Director's Report - Kevin Hawley

- Following up on Jackie's departure –
- Audit – Nicholas, Kevin and Jackie will work together on audit for the Fall.
- Working with Outdoor Recreation Council and Wyoming Arts Alliance currently to see how we may qualify for their support and funding for David Street Station.
- Legacy of David Street Station can't be that we built it, but that we kept it going. Will be looking into some legacy funding to keep DSS operating.
- Shawn Houck has submitted letter of interest to renew.
- One application has been submitted to become new DDA board member (Greg Dixon).

Move to Approve renewal and acceptance of new board member(s) (Nicholas Grooms, Kyle Gamroth) *(All Approved)*

Motion to leave Monthly Meeting to move to **Public Budget Hearing** at 12:00 PM (Nicholas Grooms, Kyle Gamroth) *(All Approved)*

Public Comments in **Opposition** of 2022-2023 Budget - None
Public Comments in **Favor** of 2022-2023 Budget – None
Hearing None
Move to Summary of Budget: Treasurer, Nicholas Grooms

<u>Budget Classification Activity</u>	<u>Amount</u>
Administrative budget	\$321,400.00
Operations budget	\$459,760.00
Total budget	\$781,160.00
Anticipated reserves for FY 2022-2023	\$445,000.00
Total Estimated Revenue Available	\$719,100.00
Requirements for 2022-2023 Budget	\$781,160.00

Motion to Approve Budget presented at Public Hearing (Nicholas Grooms, Tony Hager) *(All Approved)*

Motion to adjourn Public Budget Session at 12:05 PM (Nicholas Grooms, Shawn Houck) *(All Approved)*

Motion to enter back to **Monthly Meeting** at 12:06 PM (Nicholas Grooms, Kyle Gamroth) *(All Approved)*

VII. Committee Reports –

- A.) **Executive Committee** – Tim Schenk
- B.) **MARCOM Committee** – Shawn Houck
- C.) **David Street Station** – Jackie Landess
- D.) **Finance Committee** – Nick Grooms
- E.) **Infrastructure** – Tim Schenk
- F.) **Governance** – Will Reese

Comments:

Motion to adjourn at approximately 12:35 PM

Motion, Second, Passed (Shawn Houck, Nicholas Grooms) (All Approved)

Action Items:

Approved by:

Secretary’s Signature: _____ /Date: _____

Board Member’s Signature: _____ /Date: _____

Casper Downtown Development Authority

Balance Sheet

As of July 31, 2022

DDA- Balance Jul 31, 22

ASSETS

Current Assets

Checking/Savings

CHECKING 27,863.77

NOW Acct 187,805.82

Total Checking/Savings 215,669.59

Total Current Assets 215,669.59

TOTAL ASSETS 215,669.59

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

Payroll Liabilities 580.47

Total Other Current Liabilities 580.47

Total Current Liabilities 580.47

Total Liabilities 580.47

Equity

Opening Bal Equity 382,324.44

Unrestricted Net Assets -148,671.97

Net Income -18,563.35

Total Equity 215,089.12

TOTAL LIABILITIES & EQUITY 215,669.59

Casper Downtown Development Authority

Profit & Loss

July 2022

	DDA- P&L	Jul 22
Ordinary Income/Expense		
Income		
ACCT. INTEREST		2.06
ASSESSMENTS		2,366.97
Total Income		2,369.03
Expense		
MARKETING-COMMUNICATIONS		68.24
OPERATIONS		
Repairs/Maintenance		201.50
Planters		15,453.51
Insurance/Bonding		2,033.00
Music Service		110.00
Office Equipment		159.91
Office Rent		
Utilities		139.89
Office Rent - Other		2,650.00
Total Office Rent		2,789.89
Travel		116.33
Total OPERATIONS		20,864.14
Total Expense		20,932.38
Net Ordinary Income		-18,563.35
Net Income		<u><u>-18,563.35</u></u>

Casper Downtown Development Authority
Transaction Detail by Account
 July 2022

DDA-July Trans

Type	Date	Num	Name	Memo	Amount	Balance
CHECKING						
Bill Pmt -Check	07/08/2022	6143	Casper Star-Tribune	Board Position listing	-68.24	-68.24
Bill Pmt -Check	07/08/2022	6144	CAV - Front Range	Downtown Music	-55.00	-123.24
Bill Pmt -Check	07/08/2022	6145	Charter Communications		-139.89	-263.13
Bill Pmt -Check	07/08/2022	6146	FIB - MASTERCARD	KH	-317.83	-580.96
Bill Pmt -Check	07/08/2022	6147	Galles Greenhouse & Hepp Landscaping	Downtown Planters	-15,453.51	-16,034.47
Bill Pmt -Check	07/08/2022	6148	Walsh Property Management	July rent	-2,650.00	-18,684.47
Bill Pmt -Check	07/11/2022	6149	CAV - Front Range		-55.00	-18,739.47
Bill Pmt -Check	07/11/2022	6150	Ricoh USA, Inc	Quartley printing	-159.91	-18,899.38
Bill Pmt -Check	07/26/2022	6151	The Cincinnati Insurance Company	Acct #: 1000487122 8/1/22- 8/1/23	-2,033.00	-20,932.38
Deposit	07/27/2022			Deposit	2,366.97	-18,565.41
Deposit	07/31/2022			Interest	0.57	-18,564.84
Total CHECKING					-18,564.84	-18,564.84
NOW Acct						
Deposit	07/31/2022			Interest	1.49	1.49
Total NOW Acct					1.49	1.49
TOTAL					-18,563.35	-18,563.35

Casper Downtown Development Authority
Transaction Detail by Account
 August 2022

DDA-Aug Trans

Type	Date	Num	Name	Memo	Amount	Balance
CHECKING						
Bill Pmt -Check	08/05/2022	6152	CAV - Front Range	Monthly Music Fee	-55.00	-55.00
Bill Pmt -Check	08/05/2022	6153	Charter Communications	Internet/Phone	-139.89	-194.89
Bill Pmt -Check	08/05/2022	6154	Walsh Property Management	August Rent	-2,650.00	-2,844.89
Bill Pmt -Check	08/08/2022	6155	Casper Star-Tribune	Notice of Public hearing for budget	-74.84	-2,919.73
Deposit	08/31/2022			Interest	0.32	-2,919.41
Total CHECKING					<u>-2,919.41</u>	<u>-2,919.41</u>
TOTAL					<u>-2,919.41</u>	<u>-2,919.41</u>

Downtown Development Authority
Balance Sheet
As of July 31, 2022

	DSS-Balance	<u>Jul 31, 22</u>
ASSETS		
Current Assets		
Checking/Savings		
Plaza Checking		238,596.43
Special Events		<u>36,894.41</u>
Total Checking/Savings		275,490.84
Accounts Receivable		
Accounts Receivable		<u>14,030.00</u>
Total Accounts Receivable		14,030.00
Other Current Assets		
Payroll Asset		-47,500.00
Undeposited Funds		<u>1,225.00</u>
Total Other Current Assets		<u>-46,275.00</u>
Total Current Assets		<u>243,245.84</u>
TOTAL ASSETS		<u>243,245.84</u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
Accounts Payable		<u>10,000.00</u>
Total Accounts Payable		10,000.00
Other Current Liabilities		
Payroll Liabilities		<u>3,418.79</u>
Total Other Current Liabilities		<u>3,418.79</u>
Total Current Liabilities		<u>13,418.79</u>
Total Liabilities		13,418.79
Equity		
Unrestricted Net Assets		236,651.83
Net Income		<u>-6,824.78</u>
Total Equity		<u>229,827.05</u>
TOTAL LIABILITIES & EQUITY		<u>243,245.84</u>

Downtown Development Authority
Profit & Loss
July 2022

	DSS-P&L	<u>Jul 22</u>
Ordinary Income/Expense		
Income		
ACCT. INTEREST		2.38
Other Types of Income		
Miscellaneous Revenue		200.00
Total Other Types of Income		200.00
Program Income		
Beverage Sales		5,228.76
Disney Raffle		1,027.00
Event Sponsorship		32,652.50
Facility Rental		8,825.00
Friends of Station		45,145.00
Partners In Progress		1,000.00
Vendor Fees		834.86
Total Program Income		94,713.12
Total Income		94,915.50
Gross Profit		94,915.50
Expense		
Contract Services		1,500.00
Facilities and Equipment		
Building Repairs/Maint		13,686.78
FF&E		836.37
Landscaping, Repairs/Maint.		914.33
Rent, Parking, Utilities		
DSS		127.97
Rent, Parking, Utilities - Other		2,702.78
Total Rent, Parking, Utilities		2,830.75
Facilities and Equipment - Other		85.00
Total Facilities and Equipment		18,353.23
Marketing		
Advertising/Media		2,124.90
Fundraising Expense		1,957.72
Marketing - Other		116.67
Total Marketing		4,199.29
Operations		
Books, Subscriptions, Reference		222.61
Event Expense		
A/V		9,300.00
Bands		17,850.00
Entertainment/Rentals		4,100.00
Event Supplies		1,764.30
Insurance		6,816.00
Security		2,400.00
Event Expense - Other		5,720.28
Total Event Expense		47,950.58
Overnight Security		2,300.00
Printing and Copying		308.00
Service Charge		385.02
Supplies		1,147.49
Total Operations		52,313.70
Payroll Expenses		25,374.06
Total Expense		101,740.28
Net Ordinary Income		-6,824.78
Net Income		<u>-6,824.78</u>

**Downtown Development Authority
Transaction Detail by Account
July 2022**

DSS - July Transactions

Type	Date	Num	Name	Memo	Amount	Balance
Plaza Checking						
Bill Pmt -Check	07/01/2022	2564	Kaspen Haley	BrewFest	-300.00	-300.00
Paycheck	07/01/2022		Angelica M Parmely		-93.09	-393.09
Paycheck	07/01/2022		Aydan M Bullard		-76.83	-469.92
Paycheck	07/01/2022		Eli R Realing		-225.33	-695.25
Paycheck	07/01/2022		Jaylynn Boe		-834.03	-1,529.28
Paycheck	07/01/2022		John F Lubner		-523.94	-2,053.22
Paycheck	07/01/2022		Kade R Taheri		-148.23	-2,201.45
Bill Pmt -Check	07/01/2022		Rivers Edge Storage		-300.00	-2,501.45
Liability Check	07/05/2022		United States Treasury	83-0286881	-1,940.48	-4,441.93
Bill Pmt -Check	07/05/2022	2580	Quality Brands of Casper	BrewFest Stipend	-700.00	-5,141.93
Bill Pmt -Check	07/05/2022	2581	Steven James Phillips	Handyman 6/20-6/28	-2,630.00	-7,771.93
Bill Pmt -Check	07/05/2022	2582	Teton Distributors- Casper	BrewFest Stipend	-100.00	-7,871.93
Bill Pmt -Check	07/05/2022	2583	Steven James Phillips	Handyman 6/28-7/5	-1,710.00	-9,581.93
Bill Pmt -Check	07/05/2022		DonorPerfect Transaction Fees		-362.77	-9,944.70
Liability Check	07/06/2022		United States Treasury	83-0286881	-379.10	-10,323.80
Deposit	07/06/2022			Deposit	57.66	-10,266.14
Bill Pmt -Check	07/07/2022	2584	Alliance Electric	Repair emergency lights	-204.66	-10,470.80
Bill Pmt -Check	07/07/2022	2585	AMBI Mail & Marketing		-308.00	-10,778.80
Bill Pmt -Check	07/07/2022	2586	Brent Phillips	June events	-9,300.00	-20,078.80
Bill Pmt -Check	07/07/2022	2587	Brooke Montgomery	Reimbursed when CC got declined at WalMart	-30.84	-20,109.64
Bill Pmt -Check	07/07/2022	2588	C Spur Ranch	Family Fun Night - June	-750.00	-20,859.64
Bill Pmt -Check	07/07/2022	2589	Chad Lore	Farmers Market July 26th	-300.00	-21,159.64
Bill Pmt -Check	07/07/2022	2590	Charter Communications		-127.97	-21,287.61
Bill Pmt -Check	07/07/2022	2591	City of Casper - Water Services		-107.29	-21,394.90
Bill Pmt -Check	07/07/2022	2592	Cowdin Cleaning	June Cleaning	-1,500.00	-22,894.90
Bill Pmt -Check	07/07/2022	2593	Galles Greenhouse & Hepp Landscap	Planter in front of DSS	-914.33	-23,809.23
Bill Pmt -Check	07/07/2022	2594	Hawkins Inc	Chemicals for Splash pad	-273.46	-24,082.69
Bill Pmt -Check	07/07/2022	2595	John May	Farmers Market June 28th	-350.00	-24,432.69
Bill Pmt -Check	07/07/2022	2596	Jordan Smith	Concert July 21	-600.00	-25,032.69
Bill Pmt -Check	07/07/2022	2597	Kody Pivik	Drone footage from June 9th, 16th & 25th	-225.00	-25,257.69
Bill Pmt -Check	07/07/2022	2598	Lendon James LLC	Hilltop Concert August 4th	-1,800.00	-27,057.69
Bill Pmt -Check	07/07/2022	2599	MCF LLC	July 1 - Sept 30	-450.00	-27,507.69
Bill Pmt -Check	07/07/2022	2600	Morgan Blaney	Hilltop Concert August 4th	-400.00	-27,907.69
Bill Pmt -Check	07/07/2022	2601	Mud Cat Entertainment Inc	VOID: Hilltop Concert July 21	0.00	-27,907.69
Bill Pmt -Check	07/07/2022	2602	Natrona County Health Department	Annual inspection	-85.00	-27,992.69
Bill Pmt -Check	07/07/2022	2603	R&R Rest Stops of Casper		-2,336.00	-30,328.69
Bill Pmt -Check	07/07/2022	2604	Rocky Mountain Power		-840.11	-31,168.80
Bill Pmt -Check	07/07/2022	2605	Rocky Mountain Sound & Light	Sound at Hat 6 & Tiffs	-3,200.00	-34,368.80
Bill Pmt -Check	07/07/2022	2606	Sunset Grill	Stage for Hat 6 & Tiffs	-800.00	-35,168.80
Bill Pmt -Check	07/07/2022	2607	The Lyric	Storage for Zamboni, Dasherboards & Black ma	-250.00	-35,418.80
Bill Pmt -Check	07/07/2022	2608	Western Signs & Design	New A-frame signs	-1,501.10	-36,919.90
Bill Pmt -Check	07/07/2022	2609	Zack Schommer	Farmers Market August 9th	-300.00	-37,219.90
Bill Pmt -Check	07/07/2022	2610	Advance Casper Private	2022 Golf Scramble Sponsor	-250.00	-37,469.90
Bill Pmt -Check	07/07/2022	2611	Casper Area Chamber of Commerce	Balloon fest Candlestick payments	-600.00	-38,069.90
Bill Pmt -Check	07/07/2022	2612	City of Casper - Water Services		-18.10	-38,088.00
Bill Pmt -Check	07/07/2022	2613	Mastercard	BM	-1,222.52	-39,310.52
Bill Pmt -Check	07/07/2022	2614	Secure Gunz LLC		-4,700.00	-44,010.52
Deposit	07/07/2022			Deposit	103.00	-43,907.52
Deposit	07/08/2022			Deposit	50,901.00	6,993.48
Bill Pmt -Check	07/08/2022	2615	Black Hills Energy		-134.64	6,858.84

**Downtown Development Authority
Transaction Detail by Account
July 2022**

Type	Date	Num	Name	Memo	Amount	Balance
Bill Pmt -Check	07/08/2022	2616	Mastercard	JL	-4,819.74	2,039.10
Bill Pmt -Check	07/08/2022	2617	Quality Brands of Casper	ArtWalk/Concert Beer cost	-684.80	1,354.30
Bill Pmt -Check	07/08/2022	2618	Mastercard	KH	-3,264.00	-1,909.70
Deposit	07/10/2022			Deposit	889.33	-1,020.37
Deposit	07/10/2022			Deposit	57.66	-962.71
Deposit	07/10/2022			Deposit	28.83	-933.88
Deposit	07/12/2022			Deposit	57.66	-876.22
Deposit	07/13/2022			Deposit	87.09	-789.13
Paycheck	07/15/2022		Eli R Realing		-257.66	-1,046.79
Paycheck	07/15/2022		John F Lubner		-236.42	-1,283.21
Paycheck	07/15/2022		Kade R Taheri		-236.58	-1,519.79
Paycheck	07/15/2022		Jaylynn Boe		-598.04	-2,117.83
Bill Pmt -Check	07/15/2022	2619	City of Casper - Water Services	Trash services	-291.66	-2,409.49
Bill Pmt -Check	07/15/2022	2620	City of Casper - Water Services		-31.95	-2,441.44
Bill Pmt -Check	07/15/2022	2621	City of Casper - Water Services		-279.03	-2,720.47
Paycheck	07/15/2022		Breya Price		-1,378.68	-4,099.15
Paycheck	07/15/2022		Brooke C Montgomery		-1,618.09	-5,717.24
Paycheck	07/15/2022		Jaclyn A Landess		-1,898.91	-7,616.15
Paycheck	07/15/2022		Kevin T Hawley		-2,623.57	-10,239.72
Deposit	07/15/2022			Deposit	20.00	-10,219.72
Deposit	07/15/2022			Deposit	103.00	-10,116.72
Deposit	07/18/2022			Deposit	28.83	-10,087.89
Liability Check	07/19/2022		United States Treasury	83-0286881	-2,192.10	-12,279.99
Bill Pmt -Check	07/19/2022	2622	Mud Cat Entertainment Inc	7/21 Doleac Concert-WY	-3,500.00	-15,779.99
Deposit	07/20/2022			Deposit	86.49	-15,693.50
Deposit	07/20/2022			Deposit	25.00	-15,668.50
Bill Pmt -Check	07/21/2022		Mud Cat Entertainment Inc	VOID: Hilltop Concert July 21	0.00	-15,668.50
Bill Pmt -Check	07/21/2022	2623	Steven James Phillips		-6,075.00	-21,743.50
Deposit	07/21/2022			Deposit	10,915.00	-10,828.50
Bill Pmt -Check	07/21/2022	2624	Kaspen Haley	Balloon Fest	-600.00	-11,428.50
Deposit	07/21/2022			Deposit	57.66	-11,370.84
Deposit	07/22/2022			Deposit	1,607.00	-9,763.84
Deposit	07/24/2022			Deposit	1,759.09	-8,004.75
Deposit	07/24/2022			Deposit	28.83	-7,975.92
Deposit	07/24/2022			Deposit	28.83	-7,947.09
Bill Pmt -Check	07/25/2022	2625	Department of Workforce Services	Quarter 2 State UI & WC Report	-430.93	-8,378.02
Bill Pmt -Check	07/26/2022	2626	The Cincinnati Insurance Company	Acct #: 1000488034	-6,816.00	-15,194.02
Deposit	07/26/2022			Deposit	57.66	-15,136.36
Paycheck	07/29/2022		Angelica M Parmely		-44.89	-15,181.25
Paycheck	07/29/2022		Eli R Realing		-221.19	-15,402.44
Paycheck	07/29/2022		Jaylynn Boe		-686.80	-16,089.24
Paycheck	07/29/2022		John F Lubner		-594.42	-16,683.66
Paycheck	07/29/2022		Kade R Taheri		-226.49	-16,910.15
Deposit	07/29/2022			Deposit	15,175.00	-1,735.15
Deposit	07/29/2022			Deposit	309.00	-1,426.15
Deposit	07/30/2022			Deposit	512.00	-914.15
Paycheck	07/31/2022		Breya Price		-1,378.69	-2,292.84
Paycheck	07/31/2022		Brooke C Montgomery		-1,618.07	-3,910.91
Paycheck	07/31/2022		Jaclyn A Landess		-1,898.93	-5,809.84
Paycheck	07/31/2022		Kevin T Hawley		-2,623.57	-8,433.41
Check	07/31/2022			Service Charge	-22.25	-8,455.66
Deposit	07/31/2022			Interest	2.09	-8,453.57

Downtown Development Authority
Transaction Detail by Account
July 2022

Type	Date	Num	Name	Memo	Amount	Balance
Total Plaza Checking					-8,453.57	-8,453.57
TOTAL					<u>-8,453.57</u>	<u>-8,453.57</u>

**Downtown Development Authority
Transaction Detail by Account
August 2022**

DSS - Aug Trans

Type	Date	Num	Name	Memo	Amount	Balance
Plaza Checking						
Deposit	08/01/2022			Deposit	103.00	103.00
Liability Check	08/02/2022		United States Treasury	83-0286881	-355.62	-252.62
Liability Check	08/02/2022		United States Treasury	83-0286881	-1,940.48	-2,193.10
Bill Pmt -Check	08/02/2022	2627	The Cincinnati Insurance Company	Special Events and Liquor Liability Policy	-6,132.72	-8,325.82
Deposit	08/02/2022			Deposit	1,560.00	-6,765.82
Deposit	08/02/2022			Deposit	57.96	-6,707.86
Deposit	08/02/2022			Deposit	115.32	-6,592.54
Deposit	08/02/2022			Deposit	103.00	-6,489.54
Deposit	08/03/2022			Deposit	1,339.00	-5,150.54
Deposit	08/04/2022			Deposit	2,244.30	-2,906.24
Deposit	08/04/2022			Deposit	300.00	-2,606.24
Deposit	08/04/2022			Deposit	618.00	-1,988.24
Deposit	08/05/2022			Deposit	671.08	-1,317.16
Bill Pmt -Check	08/05/2022	2628	Airbound	Inflatable Midway Games & Sport Games	-715.00	-2,032.16
Bill Pmt -Check	08/05/2022	2629	Alliance Electric	Replace damaged step lights	-4,030.69	-6,062.85
Bill Pmt -Check	08/05/2022	2630	Brent Phillips	Sound for July 2022	-7,250.00	-13,312.85
Bill Pmt -Check	08/05/2022	2631	Charter Communications	Invoice #1113376073122	-127.97	-13,440.82
Bill Pmt -Check	08/05/2022	2632	CK Mechanical		-1,195.27	-14,636.09
Bill Pmt -Check	08/05/2022	2633	Cowdin Cleaning	July Cleaning 2022	-1,550.00	-16,186.09
Bill Pmt -Check	08/05/2022	2634	Graham Good & the Painters	Concert August 19th - Open for Patti	-2,000.00	-18,186.09
Bill Pmt -Check	08/05/2022	2635	Hawkins Inc	Chemicals	-917.81	-19,103.90
Bill Pmt -Check	08/05/2022	2636	Indian Ice	BrewFest Ice	-315.00	-19,418.90
Bill Pmt -Check	08/05/2022	2637	Kistler Tent & Awning	Tent out at Hat 6 for June	-1,865.00	-21,283.90
Bill Pmt -Check	08/05/2022	2638	Mastercard	BM	-314.60	-21,598.50
Bill Pmt -Check	08/05/2022	2639	Rocky Mountain Power		-920.11	-22,518.61
Bill Pmt -Check	08/05/2022	2640	Sarah Carper	Farmers Markets August 23rd	-300.00	-22,818.61
Bill Pmt -Check	08/05/2022	2641	Secure Gunz LLC		-3,881.25	-26,699.86
Bill Pmt -Check	08/05/2022	2642	Steven James Phillips	7/22/22-8/4/22 Handyman	-1,767.50	-28,467.36
Bill Pmt -Check	08/05/2022	2643	The Lyric	Zamboni Storage	-300.00	-28,767.36
Bill Pmt -Check	08/05/2022	2644	The Patti Fiasco	August 19th Hilltop Concert	-3,000.00	-31,767.36
Bill Pmt -Check	08/05/2022	2645	Mastercard	JL	-1,273.30	-33,040.66
Deposit	08/05/2022			Deposit	100.00	-32,940.66
Deposit	08/07/2022			Deposit	28.83	-32,911.83
Deposit	08/07/2022			Deposit	206.00	-32,705.83
Bill Pmt -Check	08/08/2022	2646	Black Hills Energy		-67.13	-32,772.96
Bill Pmt -Check	08/08/2022	2647	Secure Gunz LLC		-975.00	-33,747.96
Bill Pmt -Check	08/08/2022	2648	The Orr's Hope Foundation	Donation	-1,500.00	-35,247.96
Liability Check	08/09/2022		United States Treasury	83-0286881	-226.80	-35,474.76
Liability Check	08/09/2022		United States Treasury	83-0286881	-1,940.48	-37,415.24
Bill Pmt -Check	08/09/2022	2649	Mastercard		-3,355.49	-40,770.73
Paycheck	08/12/2022		Eli R Realing		-35.71	-40,806.44
Paycheck	08/12/2022		Angelica M Parmely		-69.81	-40,876.25
Paycheck	08/12/2022		Chloe Nelson		-229.40	-41,105.65
Paycheck	08/12/2022		John F Lubner		-604.53	-41,710.18
Paycheck	08/12/2022		Kade R Taheri		-239.65	-41,949.83
Paycheck	08/15/2022		Breya Price		-1,378.69	-43,328.52
Paycheck	08/15/2022		Brooke C Montgomery		-1,618.08	-44,946.60
Paycheck	08/15/2022		Jaclyn A Landess		-1,898.92	-46,845.52
Paycheck	08/15/2022		Kevin T Hawley		-2,623.57	-49,469.09
Total Plaza Checking					-49,469.09	-49,469.09
TOTAL					-49,469.09	-49,469.09



Update from Our CEO

Happy August,

Advance Casper is working to spread the word about our great community outside of Wyoming, and we are partnering with Livability Media to make the best impact we can nationwide. Most of you have received a call or email requesting a meeting with Livability. The purpose is to gain local, relevant businesses as advertisers that want to help spread the word. Once getting all advertising space is reserved, we will get content to fill the pages to promote the great assets that Casper has to offer such as the livability and spirit of the community.

The content will be built into articles that companies can use to promote why Casper is the place to do business and also to attract talent. We don't want to stop there. We want to utilize this tangible as a recruitment tool for our industries like manufacturing, tourism, transportation, education, etc. I view this digital and physical marketing push as checking the box on advertising the Casper area specifically outside of the state. I have discussed, in the past, Wyoming's inability to achieve this on a state level, but Advance Casper plans to tackle this problem from the inside out. Please take advantage of this opportunity to tell our story.

When growth occurs here, and it will, it is imperative that the people and companies looking at our community understand our culture. By telling our story, we will be taking a proactive stance in connecting with people and companies that are moving here to thrive and not moving here because they have a personal agenda or misunderstanding of how we live and do business.

Next, I want to thank everyone who made it to the July 'Quarterly Breakfast' which was our 3rd Annual Member Golf Scramble. I also want to extend a big thank you to all that brought someone not already a member. We look forward to connecting with the businesses and gaining more support.

Speaking of Quarterly Breakfasts, we have already begun preparing for the next Quarterly Breakfast, October 18th at Casper College, and we are taking a different approach I believe our membership will be interested in; with the help of Platte Valley Bank, we will be bringing in a seasoned economist to discuss how Casper can thrive amid our national woes, and give insight into what the future holds. We are excited to announce Robert Godby, Interim Dean, College of Business: Associate Professor will present at our Quarterly Breakfast.

In the next few weeks, we will be sending out a survey [\(which is also available HERE\)](#) to get us all thinking of the pertinent information we want to know, as a business community and as Casperites. Please participate in the survey and elaborate on some of the questions you would like answered about our current economy, inflation, real estate, energy, etc. Be prepared for this breakfast to last a couple of hours to give us plenty of time to ask questions and get through the content of this presentation. This information will be timely going into elections and some historically different times for our country.

As always, let us know if you need anything and please invite a business associate to this Quarterly Breakfast-- October 18, 7am-9am, in the Casper College Student Union Cafeteria.



As always, if you have any questions, please give us a call at 307-577-7011



Livability Magazine

Advance Casper has partnered with Livability Media to showcase Casper as Wyoming's premier place to live, work, and visit. We encourage you to join us in this completely custom talent and business attraction campaign to help Casper thrive! As businesses in Casper, we invite you to advertise and help us build this marketing campaign into powerful recruitment and attraction tool for our city!

3rd Annual Member Golf Scramble

Thank you to all the teams that joined us for our 3rd Golf Scramble! Also, if you brought a non-member, we thank you!

As always, we invite you to bring non-members to our quarterly events in an effort to grow the representation of the business community in Casper!



Congratulations to this year's winners!



**First Place
Winners!**
Red Wing Shoes



**Second Place
Winners!**
Wells Fargo



**Team Spirit
Winners!**
Visit Casper

Winners of the LONGEST DRIVE

Brian Helling (Red Wing Shoes) & Paloma Smith (Alliance Communications)

Winners of the LONGEST PUTT

Nick Hill (Red Wing Shoes) & Teresa Stricklin (Casper College)

Winner of the CLOSEST TO THE PIN

Dave Berry (Visionary Broadband)

MEMBER SPOTLIGHT:

TITUS WASTEWATER SOLUTIONS



Environmental manufacturing company relocates to Casper with new HQ & fabrication facility on CY Avenue

“While looking into relocation within Wyoming, Lewis discovered Casper, which provided the central location, space, and incentives they needed for a centrally located headquarters,” the company said.

“Connecting with Advance Casper, Natrona County’s economic development organization helped to recognize the mutual advantages for TITUS, and the community should TITUS choose to relocate to Casper.”

Reasons TITUS became interested in Casper included:

- Its central location in the United States provides reasonable access to a variety of transportation methods.
- Wyoming and Casper’s economic incentives would allow TITUS to expand.
- The region’s robust supply chain, with raw materials and services available to help TITUS fabricate its products.
- The feeling that the people in the community are friendly and supportive.

[Click here to read the full story](#)

WELCOME, NEW MEMBERS!

- Aspire Case Management
- Ford Wyoming Center
- Glenrock Energy
- Natrona County Public Library
- Platinum Properties

UPCOMING QUARTERLY BREAKFAST


[CLICK HERE TO TAKE THE SURVEY](#)

MEMBER EVENTS

The future looks FAST!
Come celebrate the incoming fiber optic internet loop with Visionary Broadband & Tilson teams!!

When: Thursday, August 11th @ 5:15pm
Where: Summit Elementary
2210 S. Waterford St, Casper, WY

Join the excitement of blazing fast fiber optic internet & get a delicious ice cream treat provided by Gifford's Ice Cream Truck!



VISIONARY BROADBAND

LOVE CASPER? PROVE IT.
BECOME A CERTIFIED TOURISM AMBASSADOR (CTA)

Ramkota Hotel | 10.11.22 | 8:30-12:30pm | email: ASewell@visitcasper.com

VISIT Casper

Advance Casper, 139 West 2nd St. #1D, Casper, Wyoming 82601, United States, (307)577-7011

[Unsubscribe](#) [Manage preferences](#)

JOIN US IN COUNCIL CHAMBERS FOR



CITY OF CASPER
COMMUNITY DEVELOPMENT DEPARTMENT

Coffee Talk

Thursday, Sept. 1st, 2022 7:00 am

WESTERN GATEWAY CORRIDOR STUDY

By Consultants: HDR Engineering and CEPI



AND
ONE-CENT PROJECT PRESENTATION

By City Manager Carter Napier



We are providing Coffee and Donuts

Click here to RSVP - by Aug. 29th

planning@casperwy.gov